



307.235.5247 • 307.235.0923 Fax • 400. E. Collins Drive • Casper, Wy, 82601

N I C F E S T

FAMILY FUN ZONE SPONSORED BY SINCLAIR CASPER REFINERY VENDOR APPLICATION

June 9 - 11, 2017

Thank you for your interest in NIC Fest! We are very excited for this year and all of the new and wonderful things happening at The NIC. NIC Fest 2017 coincides with the first weekend of College Nationals Final Rodeo (CNFR) therefore we are expecting an even bigger turnout. NIC Fest is Friday, June 9th 5:00-9:00pm; Saturday, June 10th 10:00-8:00pm; and Sunday, June 11th 10:00-4:00pm. Please read the information carefully as we are doing some things differently this year.

Family Fun Zone Vendors are responsible for acquiring all applicable licenses and insurance. ***Copies of Sales Tax License or Revenue ID Number must be provided to Dana Volney at The NIC by May 22, 2017 if you are selling products.*** For help acquiring the proper licensure, you may call the Casper IRS office at 307-261-6390. If you do not provide the appropriate up-to-date license by the deadline, you will forfeit your monies paid and space at NIC Fest.

Family Fun Zone Sponsored by Sinclair Casper Refinery Vendor Space Reservation for NIC Fest 2017

TERMS:

1. The NIC will provide power to all Family Fun Zone Vendors. You are NOT allowed to bring generators into NIC Fest. If you have specific power concerns, please contact Dylan Lewallen at (307)235-5247 or dlewallen@thenic.org.
2. The vendor fee is for the space only; all other items, supplies, and staffing will be your responsibility.
3. Booth spaces will be assigned by The NIC. Previous booth spaces are not guaranteed. They are first come, first served.
4. Set-up is Friday, June 9th beginning at 9:00am. All booths must be ready to open to the public by 5:00pm. Booths may not be taken down until the show closes at 4:00pm on Sunday, June 11th.



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5. Health Inspectors and the Fire Marshal will be inspecting all booths prior to the official start time and throughout NIC Fest. Your space must completely pass all inspections. If your booth fails inspection AT ANY POINT, you will forfeit all monies paid to The NIC and must immediately vacate the premises.
6. By paying and being accepted into NIC Fest 2017 for a space, you guarantee active sales at your booth throughout the entirety of NIC Fest. Should you fail to provide staffing coverage for your booth during NIC Fest or the removal/clean-up following the event, your business will be excluded from all future NIC sponsored events.
7. All work/items/services displayed/promoted must be consistent with the work presented with the Family Fun Zone Vendor Application.
8. Please provide two pictures of your inventory/product that will be for sale/promoted at NIC Fest. The NIC reserves the right to use any information submitted for promotion of NIC Fest.
9. Space: 10 feet by 10 feet space fee is \$400.

Please provide a description (either below or separately attached) of the inventory that you would like to sell, including prices for each: _____



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I hereby agree to follow all guidelines set forth by the The Nicolaysen Art Museum and agree to sell only approved items. If asked to remove any item(s) from my booth/space, I will do so. I understand that if I fail to comply with the terms set forth, I can be asked to leave and will forfeit my booth fee.

I agree to hold harmless all entities associated with NIC Fest from any and all demands, expenses, fees, fines, penalties, suits, proceedings, actions and causes of actions of any and every kind and nature arising, or growing out of, or in any way connected with, my participation in NIC Fest.

Signature

Date

Printed Name: _____

Business Name: _____

Email: _____

Mailing address: _____

Phone: _____



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Please include payment when you return this application and all required materials. If you have any questions, please contact Dana Volney at 307-235-5247 or dana@thenic.org.

_____ Check Enclosed (\$40 charge for returned checks)

_____ I authorize The Nicolaysen Art Museum to charge my credit card \$_____.

Card Number: _____

Expiration Date: _____

Security Number (3-digit code): _____

Return completed application to:
NIC Fest 2017/Dana Volney
The Nicolaysen Art Museum
400 East Collins Drive
Casper, WY 82601

Please call with questions:
Dana Volney, Marketing & Special Events Manager
307-235-5247
dana@thenic.org